

Re-Enrolment for 2019

Dear Parents and Carers,

We are currently processing enrolments for 2019.

In order to offer places to Kindergarten children and others on the waiting list we are prioritising and confirming existing bookings. Please be advised that **your current, 2018 bookings will be carried over to Term 1 2019 unless we receive a completed Cancellation of Booking Form by Friday 30th November**. These forms are available at the Centre and can be emailed on request.

Any requested changes to existing bookings received after 30th November will not be processed until the start of Term 1 next year. This means the 2-week notice period will commence on the first day of school until the notice period is served. If your child is recorded as absent for these sessions the Government subsidies do not apply, resulting in full fees due.

The 2019 Non-Refundable Annual Registration fee (unless your Centre is exempt) will be billed on 8th December to all families who have not completed a cancellation of booking form.

If you wish to alter your current bookings for next year, please do so as soon as possible through the parent portal to optimise your chances of securing the places which you need and avoiding charges for sessions which you don't need.

We appreciate your co-operation in order that we can make our service accessible to all families.

Please talk to your Centre Co-ordinator if you have any further questions.
